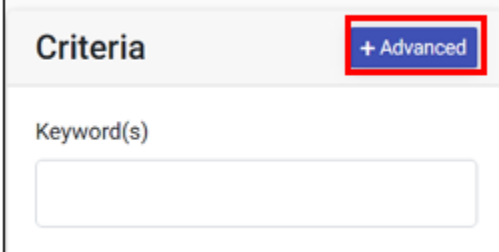


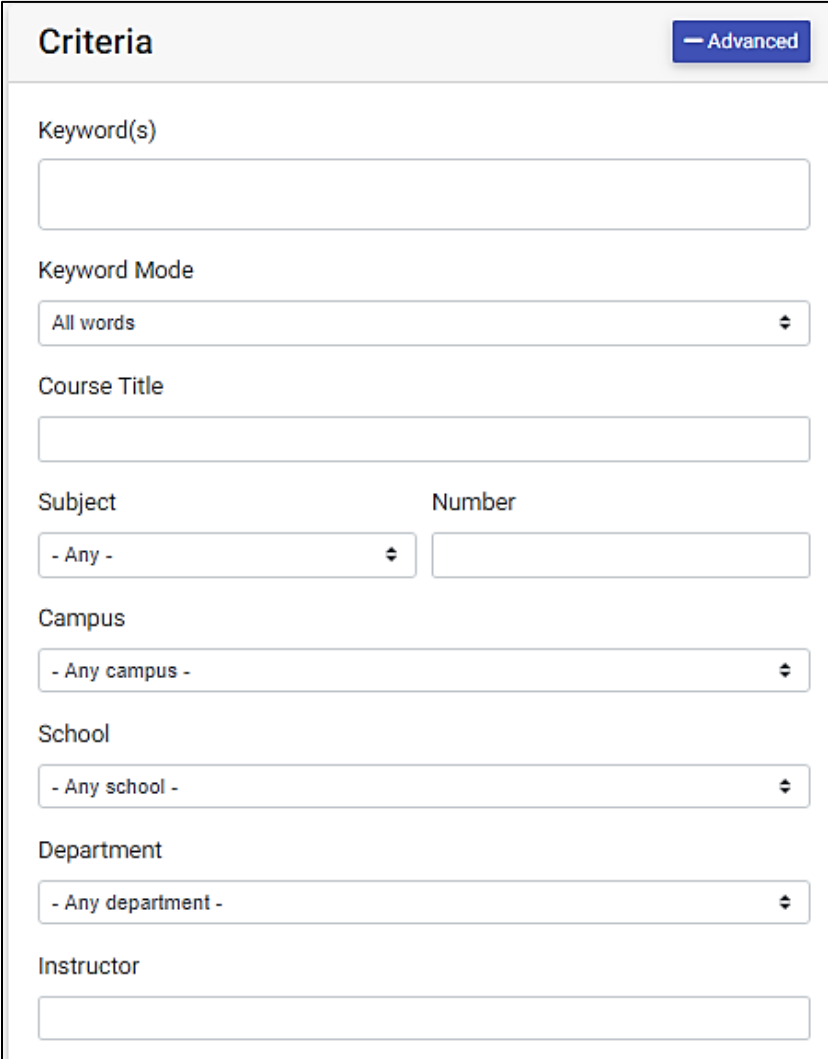
SEARCHING FOR SYLLABI

1. Click on the **Advanced** button.



The image shows a search criteria form. At the top left is the word "Criteria". To its right is a blue button with a white plus sign and the text "+ Advanced". Below this is a text input field labeled "Keyword(s)".

2. Use the search criteria to enter as much information as possible to minimize your search results.



The image shows the full search criteria form. At the top left is the word "Criteria". To its right is a blue button with a white minus sign and the text "- Advanced". Below this is a text input field labeled "Keyword(s)".

Below the keyword field is a dropdown menu labeled "Keyword Mode" with the text "All words" and a double-headed arrow icon.

Below that is a text input field labeled "Course Title".

Below that are two fields: a dropdown menu labeled "Subject" with the text "- Any -" and a double-headed arrow icon, and a text input field labeled "Number".

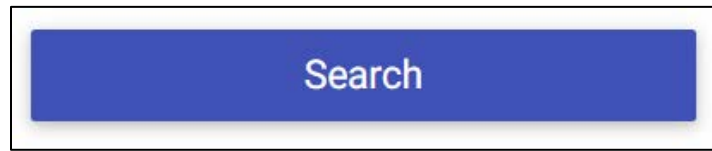
Below that is a dropdown menu labeled "Campus" with the text "- Any campus -" and a double-headed arrow icon.

Below that is a dropdown menu labeled "School" with the text "- Any school -" and a double-headed arrow icon.

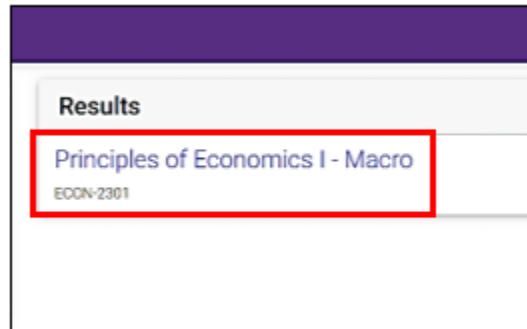
Below that is a dropdown menu labeled "Department" with the text "- Any department -" and a double-headed arrow icon.

Below that is a text input field labeled "Instructor".

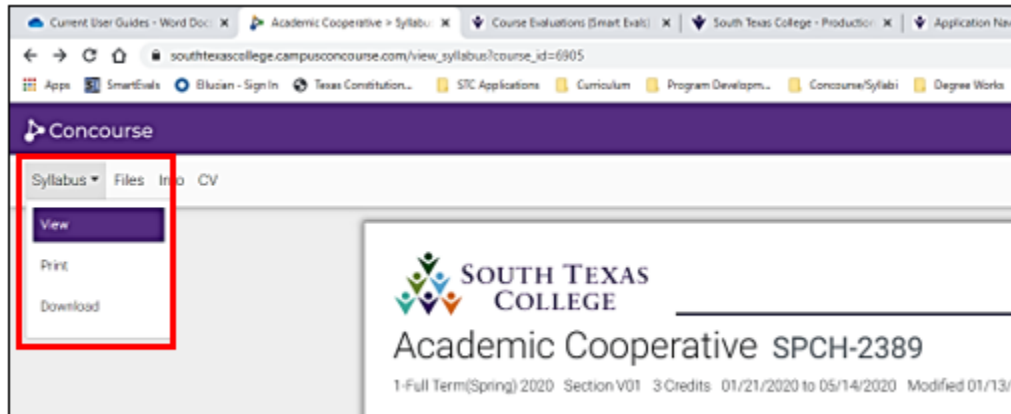
- Once you have entered all of the criteria, scroll down and select the **Search** button at the bottom of the page.



- The search should produce results matching your criteria. Click on the course title in the results area to display the syllabus.



- To print or download the syllabus, click on the **Syllabus** menu option at the top left corner and select your preference.



If you need further assistance, please contact us at syllabi@southtexascollege.edu